

**(letterhead of Plaintiff's solicitors)**

Court of Queen's Bench of Alberta  
[address]

ATTENTION: Masters Chambers

Dear Sirs:

**Re: [Plaintiff] v. [Defendant]**

***Action No. [no.]  
Preservation Order***

Please find enclosed an Ex-Parte Application for an order from a Master for preservation of the property. Also enclosed is a draft copy of the Order together with the Affidavit of [Deponent], filed herein.

Please contact our office when the Order has been granted and is available for pickup. If you have any questions or concerns, please telephone the undersigned.

Yours truly,

**MASTER IN CHAMBERS**

**EX-PARTE APPLICATION**

----- In Court before the Honourable Master -----

----- In Private Chambers

Action Number: ----- Date: -----

Style of Cause:

**[PLAINTIFF]**

**Plaintiff**

**- and -**

**[DEFENDANT]**

**Defendant**

Application for:

Order: -----

Fiat: -----

Name of Solicitor:

[law firm]

[address]

[phone & fax nos.]