

**NOTICE OF ASSIGNMENT OF LEASE
(Commercial Building)**

TO: ALL TENANTS OF
[NAME OF BUILDING]
_____ [street address of building]
[City], Indiana, [zip code]

RE: Assignment of [NAME OF PRIOR LANDLORD]'s Interest in
[NAME OF BUILDING]

TAKE NOTICE that [NAME OF PRIOR LANDLORD]'s right, title and interest in the above noted property has been acquired by:

[NAME OF ASSIGNEE – NEW LANDLORD] (the "Assignee")
[address of assignee]
[phone & fax numbers]
Contact: [name of contact person]

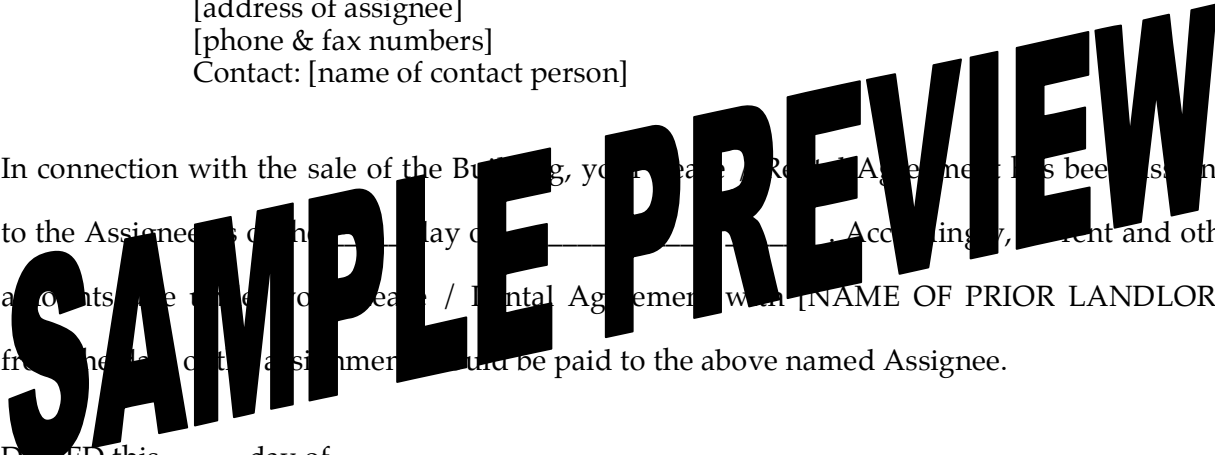
In connection with the sale of the Building, your lease / Rental Agreement has been assigned to the Assignee as of the _____ day of _____, 20____. Accordingly, all rent and other amounts due under your lease / Rental Agreement with [NAME OF PRIOR LANDLORD] from the date of this assignment should be paid to the above named Assignee.

DATED this _____ day of _____, _____.

[NAME OF PRIOR LANDLORD]

By: _____

Title of Signing Officer



CERTIFICATE OF DELIVERY

I, _____, hereby certify that I have on _____ [insert date] delivered a true and correct copy of the foregoing document to _____, by:

[check the appropriate option]

____ Personal Service

____ Mailing a true and correct copy of same by certified U.S. Mail, postage prepaid, return receipt requested, to:

Name: _____

Address: _____

CERTIFIED THIS _____ DAY OF _____, 2____ BY:

Signature

Print Name

If Personal Service is not used, an Acknowledgement of Receipt must be obtained.

SAMPLE PREVIEW

Acknowledgement of Receipt

I, _____, [print name], hereby acknowledge receipt of this Notice of Assignment of Lease.

DATED this _____ day of _____, 2____.

Signature

Print Name