

MINUTES OF THE ANNUAL MEETING
OF SHAREHOLDERS OF _____ *(insert legal name of corporation)*
(THE "CORPORATION") HELD AT _____ *(insert city, province)*
AT _____ *(insert time)* **A.M./P.M. ON _____** *(insert date)*

CHAIRMAN & SECRETARY:

_____ *(insert name of chairperson)* acted as Chairperson and _____ *(insert name of secretary)* acted as Secretary for the meeting.

APPOINTMENT OF SCRUTINEERS:

The Chairman stated that as chairman of the meeting he had appointed _____ *(insert names)* to act as scrutineers to report on the holders of voting shares present in person and the number of voting shares represented in person or by proxy at the meeting and to compute the votes on any poll taken at the meeting and to report thereon to the Chairman.

NOTICE OF MEETING:

The Chairman stated that the notice calling the meeting, the information circular and financial statements had been mailed to all holders of voting shares of the Corporation and to the directors and auditors of the Corporation, and that the Secretary of the meeting had provided proof of service of the same. On motion duly made and seconded and carried, the following resolution was passed:

BE IT RESOLVED THAT the reading of notice of the meeting be dispensed with.

FINANCIAL STATEMENTS AND ANNUAL REPORT:

The Chairman tabled the financial statements of the Corporation as at the ___ day of _____, _____, together with the report of the auditors thereon. At the request of the Chairman, the Secretary read the auditors' report.

REPORT TO SHAREHOLDERS:

The Chairman read his report of the activities of the Corporation, following which there was discussion and questions from the shareholders.

SCRUTINEERS' REPORT:

The Chairman advised the meeting that the scrutineers' report showed a quorum to be present and declared the meeting to be regularly constituted and directed that the scrutineers' report be attached to the minutes of the meeting as a schedule thereto.

ELECTION OF DIRECTORS:

The next order of business was the election of a slate of ___ *(insert number)* directors. The Chairman declared the meeting open for nominations. The following persons were nominated as directors of the Corporation for the ensuing year or until their successors are elected or appointed:

(insert list of names)

THIS IS A 2-PAGE FORM.