

[Contractor]
[address]

Dear Sir/Madam:

Re: *Services Contract with [Company] (the "Company")*

This letter will confirm that you will provide the services set forth in Schedule "A" attached (the "Services") effective as of [start date] in the manner determined by the Company in consultation with you.

1. Services

- 1.1 You have advised that you have the required skills and experience to provide the Services in accordance with the terms and conditions of this agreement.
- 1.2 It is understood and agreed that in entering into this agreement and in providing the Services pursuant to it you are an independent contractor and not under the control and supervision of the Company and nothing contained in this agreement shall contemplate or constitute you as an employee, agent, partner, or representative of the Company for any purpose.
- 1.3 You acknowledge that in addition to or in substitution for working the usual hours during the business day the Company may require you to work evenings, weekends or both, as well as such other times as extraordinary circumstances may require.