

**LETTER OF INTENT TO PROVIDE PRACTICE SUPPORT TO ASSOCIATE  
(who is joining a firm, clinic, professional association, etc)**

September 3, 2008

[Applicant]  
[Applicant's address]

**PERSONAL & CONFIDENTIAL**

Dear \_\_\_\_\_:

Further to our various discussions and our meeting(s) on \_\_\_\_\_ [fill in date(s)], [Name of Firm / Association / etc] (the "Firm") is very pleased that you are interested in joining the Firm. As discussed, you will be establishing [a practice] at the Firm's location at \_\_\_\_\_. This proposal / letter of intent for practice support is being submitted for your review and endorsement. The goals of the Firm's practice support are:

1. to provide you with a mechanism to assist in reducing the risks associated with starting up a new practice;
2. to provide sufficient cash flow for the initial start-up period of the practice, giving you time to establish a client base and revenue sources;
3. to make comprehensive [e.g. legal] support services available to you and your practice through the Firm;
4. to assist you in promoting and marketing your services;
5. to assist you in establishing \_\_\_\_\_ [list other specific types of services which the Firm can help with, such as accounts with search houses, credit bureaus, etc] services for your practice.

This letter of intent will form the basis of a contractual basis between you/your practice and the Firm. Subsequent to your acceptance of the content of this letter and your signature acknowledging such acceptance, the Firm will initiate the process of developing a formal contractual agreement ("Final Agreement") to encompass the above goals and the terms and conditions set out in the offer below.

The following terms constitute the Firm's offer to you:

**THIS IS A 2-PAGE FORM.**