

(on letterhead of demanding party)

June 4, 2009

[Name of Guarantor]  
[address of guarantor]

Dear Sirs:

### DEMAND ON GUARANTOR

The undersigned is the holder of your guaranty dated the \_\_\_\_\_, wherein you guaranteed the debt owed to [Name of Creditor] by [Name of Debtor] ("Debtor").

Please be advised that the Debtor has failed to fulfill its payment obligations under the [loan agreement/guaranty]. Accordingly, demands made upon you as a guarantor to fully pay the outstanding debt due to [Name of Creditor], in the amount of \$\_\_\_\_\_.

Yours truly,

[NAME OF PARTY MAKING DEMAND]

\_\_\_\_\_  
Name & title of person signing

cc [Name of Creditor] *if demand is being made by legal counsel*