

[insert effective date]

[NAME OF COMPANY]

## HAZARDOUS PRODUCTS MANAGEMENT POLICY

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**Purpose:** To establish a framework whereby hazardous products can be managed in a responsible manner.

**Scope:** This policy applies to all employees of this company whatever their job status and any contractor employees. We are committed to the training and supervision of every employee who is involved in the handling, using, and disposal of hazardous products.

- We recognize our responsibility to act with due diligence where hazardous products are concerned.
- Where used, hazardous products will be identified, evaluated, and controlled to minimize risk. Hazardous products shall be ordered in quantities required and shall be stored in appropriate areas.
- Hazardous materials shall be used only in an appropriate and adequate manner within this facility in order to control personnel exposure. Personal protective equipment shall be worn whenever it is required.
- Hazardous products shall be stored in accordance to their flammability, toxicity, and reactivity.

**THIS IS A 1-PAGE POLICY.**